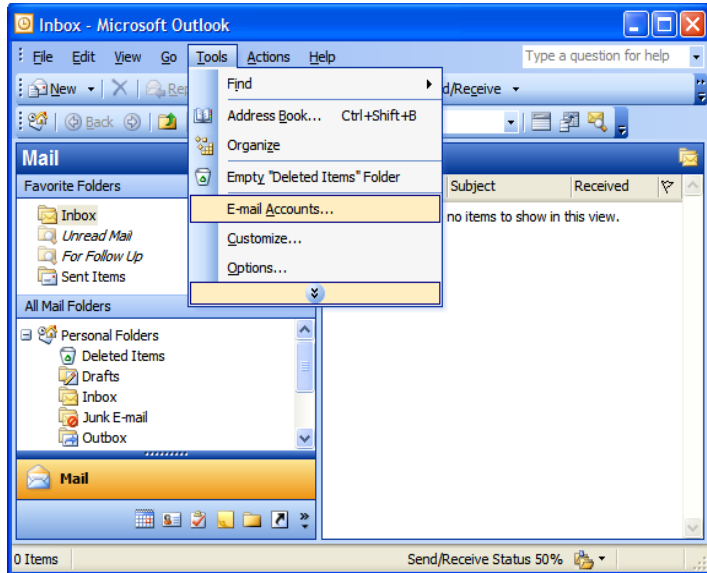
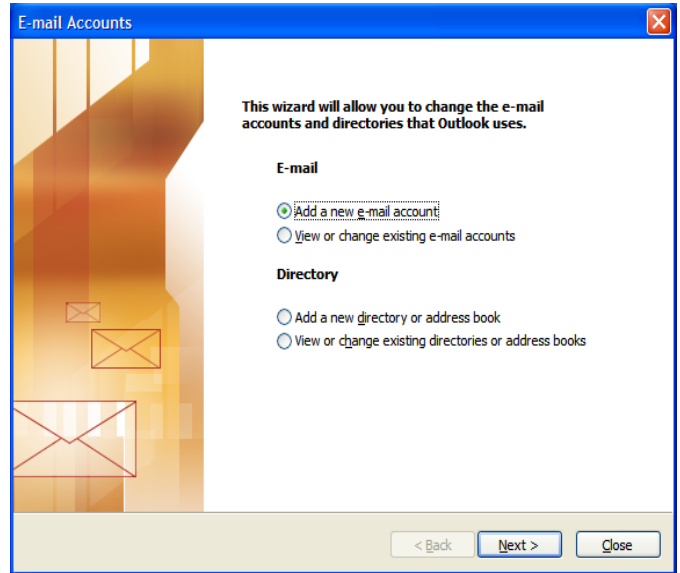


## To Set Up Your E-mail Account in Microsoft Outlook

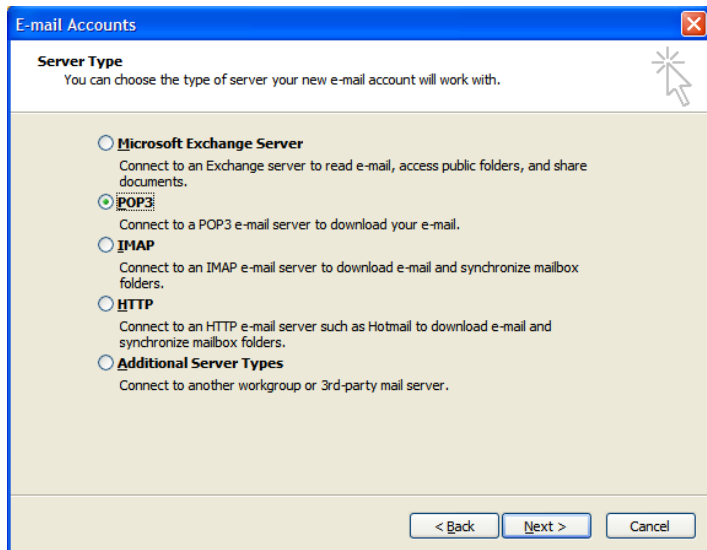
1. In Microsoft Outlook, from the **Email Accounts** menu, select **Tools**



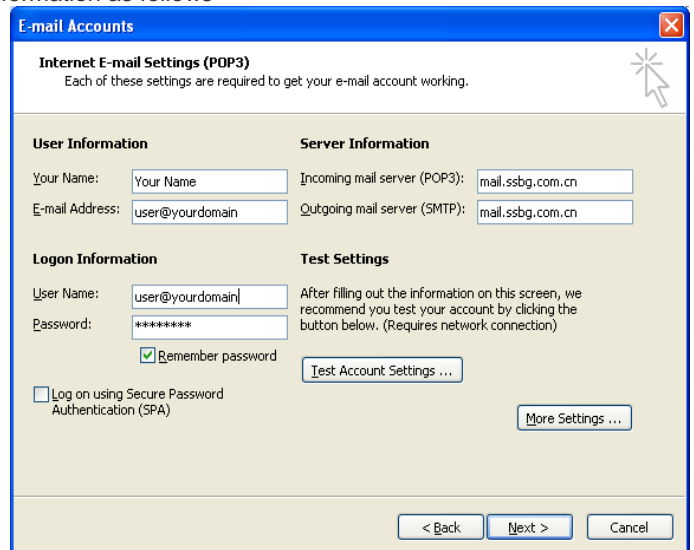
2. On the E-mail Accounts wizard window, select **Add a new e-mail account**, and then click **Next**.



3. For your server type, select **POP3**, and then click next.



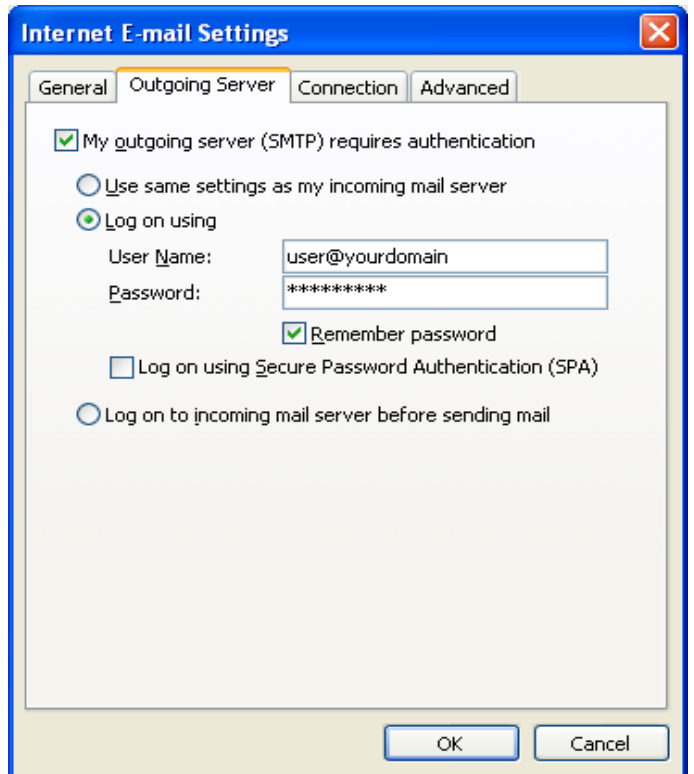
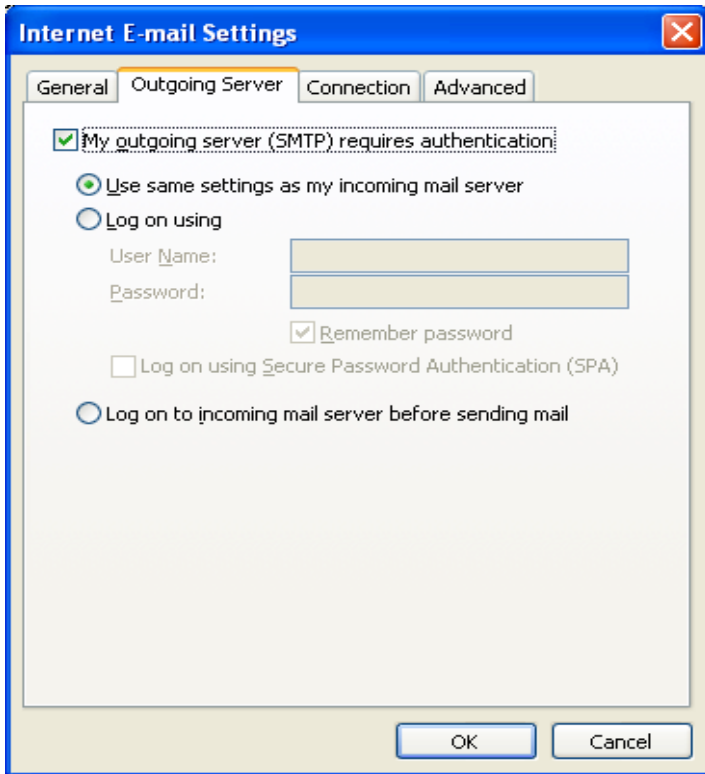
4. On the **Internet E-mail Settings (POP3)** window, enter your information as follows



5. On the **Internet E-mail Settings** window, go to the **Outgoing Server** tab.

6. Select **My outgoing server (SMTP) requires authentication**.

7. If you did not change the SMTP relay section, select **Use same settings as my incoming mail server**. If you changed the user name and password in the SMTP relay section of your Manage Email Accounts page, select **Log on using** and enter the user name and password. The following example assumes you did not change your SMTP relay section in your Manage Email Accounts page.



8. Go to the **Advanced** tab, and then change the Outgoing server (SMTP) port to **25** or Pop 3 port to **110**.

9. Click **OK**

